

# COLUMBIA SQUARE MAINTENANCE ASSOCIATION

## REQUEST FOR ARCHITECTURAL APPROVAL

Architectural Review Committee  
c/o Villageway Management, Inc.  
Post Office Box 4708  
Irvine, CA 92616

RE: OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

Request for approval of planned architectural changes to exterior or patio. Please read the Association's Declaration of Covenants, Conditions and Restrictions, Article V, "ARCHITECTURAL CONTROL", Article XI, "USE RESTRICTIONS", Article XIII, "EASEMENTS".

### DESCRIPTIONS OF WORK ANTICIPATED:

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PROPOSED STARTING DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

Please enclose sketches and detailed plans/specifications that provides the following information:

1. Description of improvement.
2. Complete dimensions of improvement proposed.
3. Measurements of improvements in relationship to home and lot lines.
4. Description of materials and color scheme.
5. Drawing showing affected elevations.

Any compliance with County ordinances, permitting regulations, etc., regarding structural changes are strictly between the Homeowner and the regulating bodies. Approval of this request does not imply the Association's acceptance based upon the above mentioned regulations.

If further architectural and/or design changes are to take place, please submit to our attention all details for future approval.

Your request must be reviewed by the Architectural Control Committee and you will be given a decision within thirty (30) days of submission of all plans and specifications and any other data required by said Committee.

**(ARCHITECTURAL COMMITTEE REVIEW BOARD ONLY...DO NOT COMPLETE)**

Review Board Comments

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Approval

Conditional Approval

Disapproval for the following reasons:

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NOTE: Plans and specifications are not approved for engineering design, and by approving such plans and specifications, neither the Architectural Committee, the members thereof, the Association, the members, nor the Board assumes liability or responsibility therefore, or for any defect in any structure constructed from such plans and specifications.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Directors

cc: Homeowner File  
Architectural File